**­Level 4/5 Group 14 – week 3 –**

**Date and time of meeting/ duration**

* 14/02/2018 – 10 – 11.30 1h 30m

**Who attended?**

* Ethan Ward
* Mircea Lazar
* Petrut Vasile
* Toby White

**Topic**

* Discussed tasks that needed to be completed for next week
* talked about the feedback we received from the meeting with Rob
* Added tasks to the backlog that will need to be completed in the future
* Made the tasks on Jira Measurable

**Notes/Ideas from this meeting**

In this meeting we talked about the feedback we received in todays meeting with Rob and how we will improve based on that feedback.

* The tasks set for this week are measurable
* We will make sure to have regular commits to GitHub
* Make sure to have the subject heading in emails suitable

From next week onwards, we will be having 3 hour game jams on Wednesdays to start the tasks set on Jira. We were not able to find a time this week to have a jam however we will be meeting on Monday to check in on the work done.

**Meetings before Wednesday?**

Monday 19th 12-1